

MINUTES OF THE 1ST QUARTER BLHA BOARD MEETING HELD ON THURSDAY, MARCH 14, 2019 AT TERRI SINGELYN-JAROSZ'S HOME, SHELBY TOWNSHIP, MICHIGAN.

Greg, called the meeting to order at 8:03 PM.

Six members of the Board (Greg Gilbert, Craig Hawkins, Phil Krason, Terri Singelyn-Jaros, Jason Stratton and Ginny Webster-Smith) were in attendance.

Attendees received copies of the agenda and the minutes from the 12/6/2018 Board meeting. Motion by Ginny to approve the minutes, seconded by Terri, and approved by the Board.

### **FINANCIAL REVIEW**

Ginny reviewed the 2018 financial data and provided copies of the year-end P&L and balance sheets, which will be posted on our website. All accounts are in the black. However, for the 3 accounts combined, expenses exceeded income by \$10,784.44. The 2018 audit is underway and records have been provided to the auditor. Required State and Federal reports will be submitted in a timely manner. The member with the outstanding lien has paid in full. Paperwork to officially discharge the lien will be initiated by Terri and Ginny.

Ginny also reviewed the 2019 financial data and provided copies of the year-to-date P&L and balance sheets. All accounts are in the black and most members have paid their 2019 dues. The 14 members who have not paid will be assessed a \$25 late fee if they have not paid by April 1<sup>st</sup>. Beginning April 2<sup>nd</sup>, appropriate legal action will be initiated. Motion by Greg to approve the Financial Reports, seconded by Craig, and approved by the Board.

### **OLD BUSINESS**

We were pleased with the maintenance services for the common areas in 2018 and will ask the same contractor to quote these services in 2019. Greg will inquire if any discounts are available if we pre-pay.

The Social Committee will meet soon and hopefully initiate at least 1 additional event to the Block Party in 2019.

This is the second year we hired a contractor to light the front entrance for the holidays. Our volunteer members will take over this function for 2019 and hopefully make it into a fun event.

Our Skunk Removal program has been initiated. The contractor has trapped 2 raccoons and a possum so far. The skunk is being elusive, but it still around and will be trapped and removed.

Our Membership Database will be updated by Phil & Ginny by May 1<sup>st</sup>.

We have still not received enough ballots to approve or reject the proposed restrictions amendment. 36 ballots have not been received. Greg will personally deliver letters to the 36 members the ballots were assigned to explaining the need for them to submit their ballot. When we have enough ballots for a decision, the ballot box will be removed.

We received several compliments on this season's Snow Removal. We are paying a bit more, but getting better results. The high visibility markers are eliminating lawn and sprinkler damage.

Our new Website has begun functioning. Minor tweaks to the initial content are being completed by Jason.

The Board Manual worksheets will be revised prior to our next meeting. The current Board member with primary responsibility for each service and asset has been identified, and will do the revisions.

### **NEW BUSINESS**

There has been a \$10 rent increase for our off-site storage facility.

In an effort to become more "Green", we will initiate paperless communications as quickly as possible. This may be our major topic for the 2019 General Membership meeting.

Our new website is an opportunity to provide valuable information for the membership. Many ideas were suggested; including Important Upcoming Dates, details on procedures like Skunk Removal, links to resources like Shelby Code Enforcement, and Minutes of most recent meetings.

We have two Trail Cams operating as intended. We hope to install a third camera at Kramer/Evergreen soon.

The live NestCam at Kramer/Watkins is back on our website. Location for the second NestCam is pending.

The winners of the annual Christmas Lighting Contest were announced in the Winter Newsletter. However, we were unable to locate the 1<sup>st</sup> place "Winners" sign. We will have a new one made if necessary.

We do not have a functioning Architectural Committee. Members of this committee do not require any architectural background and usually only function for a few hours a year. The Board will increase efforts to recruit volunteers for this committee and make an appeal at the General Membership Meeting if necessary.

The second quarter 2019 Board Meeting has been tentatively scheduled for May 30<sup>th</sup> at Greg's house.

The meeting was adjourned at 10:45 PM.